

J.H. CERVILLES STATE COLLEGE

Mati, San Miguel, Zamboanga del Sur

Office of the President

VISION

Leading higher education institution serving the ASEAN community with quality, innovative and culture-sensitive programs

MISSION

- Provides need-based tertiary and advanced programs in Agriculture, Education and allied fields;
- Undertakes applied research, extension and production services that yield - workable and durable solutions to sector specific challenges, thus improving the socio-economic well-being of identified communities

CORE VALUES

Justice, Peace and Unity
Hope, Honesty and Humility
Credibility and Integrity
Social Responsibility and Interfaith Dialogue
Collaboration and Shared Competence

Special Order No. 1
Series of 2020

TO : **THE CONCERNED**

SUBJECT : **NEW DESIGNATION AS MEMBERS OF THE SALN REVIEW AND COMPLIANCE COMMITTEE**

DATE : **January 9, 2020**

In the exigency of service, the hereunder personnel are designated to compose the SALN REVIEW AND COMPLIANCE COMMITTEE, effective immediately.

CHAIR : **ADELINA A. URSAIZ**
Chief Administrative Officer

Member : **ELEONOR N. OCAY**
HRDO


: **ROLIE BONGCAWIL**
Internal Control Unit - designate

As such, you shall do the following responsibilities:

- 1) Review and ensure that SALN prepared by officials and employees are properly accomplished;
- 2) Submit a final report to the Civil Service Commission (CSC) and the Ombudsman;
- 3) Recommend procedure to be adopted by JHCSC in providing public access to the SALN of its officials and employees through consultation process and establish best practice; and
- 4) Perform other functions as necessary to ensure compliance of all SALN related concerns.

This designation shall remain in full force unless revoked or amended by the President. Any previous designation consistent herewith is deemed repealed accordingly.

For your guidance.


MARY JOCELYN V. BATTUNG
President

cc: Concerned
OP
HRDO
Records