



**J.H. CERILLES STATE COLLEGE**  
Mati, San Miguel, Zamboanga del Sur, 7029  
www.jhscs.edu.ph; Telefax (062) 945-0025  
jhscs.main@yahoo.com

**ANNUAL PROCUREMENT PLAN (APP)**  
**GAA -CY 2025**

|  | Procurement Program/Project   | PMO/ End-user   | Is This and Early Procurement Activity(Yes or No) | Mode of Procurement     | Schedule for Each Procurement Activity |                  |                 |                  | Source of Funds | Estimated Budget (PhP) |              |    | Remarks (brief description of Program/Project)                    |
|--|---|-----------------|---|-------------------------|--|------------------|-----------------|------------------|-----------------|------------------------|--------------|----|---|
|  |   |                 |   |                         | Ads/Post of IB/REI                     | Sub/Open of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE         | CO |   |
| <b>MAINTENANCE AND OTHER OPERATING EXPENSES -NON CSE</b> |   |                 |   |                         |  |                  |                 |                  |                 |                        |              |    |   |
|  | A. ADVERTISING EXPENSES   |                 |   |                         |  |                  |                 |                  |                 | 20,362,810.00          |              |    |   |
|  | Advertisement Expenses  | Various Offices | NO  | SVP                     | Jan-March 2025                         | Jan-March 2025   | Jan-March 2025  | Jan-Mach 2025    | 101             | 120,000.00             | 120,000.00   |    | Radio and Television advertisement Expenses                       |
|  | B. AGRICULTURAL & MARINE SUPPLIES EXPENSES  |                 |   |                         |  |                  |                 |                  |                 | 2,448,000.00           | 2,448,000.00 |    |   |
|  | Agricultural Supplies   | RESEARCH        | NO  | Competitive Bidding     | April-June 2025                        | April-June 2025  | April-June 2025 | April-June 2025  | 101             | 2,448,000.00           | 2,448,000.00 |    | Procurement of Various Agricultural Supplies                      |
|  | C. AWARDS & REWARDS EXPENSES  |                 |   |                         |  |                  |                 |                  |                 | 30,000.00              | 30,000.00    |    |   |
|  | Awards, Rewards and Prizes  | HEP             | NO  | SVP                     | Jan-March 2025                         | Jan-March 2025   | Jan-March 2025  | Jan-Mach 2025    | 101             | 30,000.00              | 30,000.00    |    | Supply and Delivery of Various Items for Prizes                   |
|  | D. BUILDING AND OTHER STRUCTURES (REPAIR & MAINTENANCE)                           |                 |   |                         |  |                  |                 |                  |                 | 545,000.00             | 545,000.00   |    |   |
| D.1  | Installation of Glass Cubicles at Registrar's Office, Mati, San Miguel, ZDS       | GAS             | NO  | SVP                     | Jan-March 2025                         | Jan-March 2025   | Jan-March 2025  | Jan-Mach 2025    | 101             | 271,000.00             |              |    | Improvement of Various Offices                                    |
| D.2  | Repair of AEC Building (Ceiling Eaves) at JHSC Main Campus, Mati, San Miguel, ZDS | GAS             | NO  | SVP                     | Jan-March 2025                         | Jan-March 2025   | Jan-March 2025  | Jan-Mach 2025    | 101             | 274,000.00             |              |    |   |
|  | E. FUEL, OIL, & LUBRICANTS EXPENSES   |                 |   |                         |  |                  |                 |                  |                 | 2,507,000.00           | 2,507,000.00 |    |   |
| 1  | Fuel  | Various Offices | NO  | Competitive Bidding     | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             | 2,507,000.00           | 2,507,000.00 |    | Fuel & Lubricants for Two Buses & Other official vehicle of JHSC  |
|  | F. GENERAL AND OTHER SERVICES   |                 |   |                         |  |                  |                 |                  |                 | 4,235,000.00           | 4,235,000.00 |    |   |
| 1  | Security Services   | GAS             | YES   | Competitive Bidding/EPA | Jan-March 2025                         | Jan-March 2025   | Jan-March 2025  | Jan-Mach 2025    | 101             | 3,388,000.00           | 3,388,000.00 |    | Supply and Delivery of Security Services                          |
| 2  | Janitorial Services   | GAS             | NO  | Competitive Bidding     | Jan-March 2025                         | Jan-March 2025   | Jan-March 2025  | Jan-Mach 2025    | 101             | 847,000.00             | 847,000.00   |    | Supply and Delivery of Janitorial Services                        |
|  | G. INTERNET SUBSCRIPTION EXPENSES   |                 |   |                         |  |                  |                 |                  |                 | 1,984,000.00           | 1,984,000.00 |    |   |
|  | SUPPLY & DELIVERY of 1Gbps leased line internet via Fiber Optic Cable             | MIS             | NO  | Competitive Bidding/EPA | Jan-March 2025                         | Jan-March 2025   | Jan-March 2025  | Jan-Mach 2025    | 101             | 1,984,000.00           | 1,984,000.00 |    | Supply and Delivery of 500Mbps Leased Line Internet Connectivity  |
|  | H. PRINTING AND PUBLICATION EXPENSES  |                 |   |                         |  |                  |                 |                  |                 | 146,000.00             | 146,000.00   |    |   |
|  | Printing  | Various Offices | NO  | SVP                     | Jan-March 2025                         | Jan-March 2025   | Jan-March 2025  | Jan-Mach 2025    | 101             | 146,000.00             | 146,000.00   |    | Printing of Different school manuals, Tarpaulins and others       |
|  | I. RENT/LEASE EXPENSES  |                 |   |                         |  |                  |                 |                  |                 | 60,000.00              | 60,000.00    |    |   |
|  | Rent and Lease Expenses   | HEP             | NO  | SVP                     | April-June 2025                        | April-June 2025  | April-June 2025 | April-June 2025  | 101             | 60,000.00              | 60,000.00    |    | Various rent /lease for LED screen using graduation               |
|  | J. REPAIR & MAINTENANCE - MACHINERY AND EQUIPMENT                                 |                 |   |                         |  |                  |                 |                  |                 | 303,000.00             | 303,000.00   |    |   |
|  | Supplies for Repair and Maintenance of Vehicles                                   | GAS             | NO  | SVP                     | April-June 2025                        | April-June 2025  | April-June 2025 | April-June 2025  | 101             | 303,000.00             | 303,000.00   |    | Various repairs of machinery & equipment                          |
|  | L. REPRESENTATION EXPENSES  |                 |   |                         |  |                  |                 |                  |                 | 1,598,000.00           | 1,598,000.00 |    |   |
|  | Representation Expenses   | Various Offices | NO  | SVP                     | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             | 1,598,000.00           | 1,598,000.00 |    | Representation for various meetings                               |
|  | M. TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS EXPENSES                           |                 |   |                         |  |                  |                 |                  |                 | 438,000.00             | 438,000.00   |    |   |
|  | Various Books   | HEP             | NO  | SVP / Direct            | Jan-March 2025                         | Jan-March 2025   | Jan-March 2025  | Jan-Mach 2025    | 101             | 438,000.00             | 438,000.00   |    | Procurement of books for different campuses                       |
|  | N. TELEPHONE EXPENSES   |                 |   |                         |  |                  |                 |                  |                 | 885,000.00             | 885,000.00   |    |   |
|  | Prepaid/Load Cards  | Various Offices | NO  | SVP                     | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             | 885,000.00             | 885,000.00   |    | Communication purposes  |
|  | O. TRAINING EXPENSES  |                 | NO  |                         |  |                  |                 |                  |                 | 3,085,000.00           | 3,085,000.00 |    |   |
| 1  | Awards/Rewards Expenses   | Various Offices |   |                         | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             |                        |              |    | Various Training of official and Employees                        |
| 2  | Honoraria   | Various Offices |   |                         | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             |                        |              |    |   |
| 3  | Office Supplies Expenses  | Various Offices |   |                         | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             |                        |              |    |   |
| 4  | Other Supplies and Materials Expenses   | Various Offices |   |                         | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             |                        |              |    |   |
| 5  | Printing and Publication Expenses   | Various Offices |   |                         | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             |                        |              |    |   |
| 6  | Representation Expenses   | Various Offices |   |                         | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             |                        |              |    |   |
| 7  | Traveling Expenses - Local  | Various Offices |   |                         | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             |                        |              |    |   |
|  | P. CONTINUING RESEARCH, EXPLORATION AND DEVELOPMENT EXPENSES                      |                 |   |                         |  |                  |                 |                  |                 | 1,978,810.00           | 1,978,810.00 |    |   |
|  | Capacity Development on Futures Thinking and Strategic Foresights                 | HEP             | NO  | SVP                     | Jan-Dec 2025                           | Jan-Dec 2025     | Jan-Dec 2025    | Jan-Dec 2025     | 101             | 1,978,810.00           | 1,978,810.00 |    | Capacity Development on Futures Thinking and Strategic Foresights |
|  |   |                 |   |                         |  |                  |                 |                  |                 | <b>TOTAL MOOE</b>      |              |    | <b>20,362,810.00</b>  |

| CAPITAL OUTLAYS                                  |  |     |  |                         |                |                |                |               |     | TOTAL CO      | 42,730,000.00 |
|--|--|-----|--|-------------------------|----------------|----------------|----------------|---------------|-----|---------------|---------------|
| CURRENT-OTHER MACHINERY AND EQUIPME              |  | YES |  |                         |                |                |                | 2,000,000.00  |     | 2,000,000.00  |               |
|  | Procurement of Solar Street Lights of the JHCSC SYSTEMS Zamboanga del Sur          | HEP |  | Competitive Bidding/EPA | Jan-March 2025 | Jan-March 2025 | Jan-March 2025 | Jan-Mach 2025 | 101 | 2,000,000.00  | 2,000,000.00  |
| BUILDING AND OTHER STRUCTURES                    |  | YES |  |                         |                |                |                | 33,000,000.00 |     | 33,000,000.00 |               |
| 1  | CONSTRUCTION OF SPORTS EQUIPMENT & SUPPLY STORAGE                                  | HEP |  | Competitive Bidding/EPA | Jan-March 2025 | Jan-March 2025 | Jan-March 2025 | Jan-Mach 2025 | 101 | 3,100,000.00  | 3,100,000.00  |
| 2  | EXPANSION OF LIBRARY BUILDING AT JHCSC MAIN CAMPUS                                 | HEP |  | Competitive Bidding/EPA | Jan-March 2025 | Jan-March 2025 | Jan-March 2025 | Jan-Mach 2025 | 101 | 4,900,000.00  | 4,900,000.00  |
| 3  | Construction of Three-Storey Academic Building with Amphitheater in Pagadian Annex | HEP |  | Competitive Bidding/EPA | Jan-March 2025 | Jan-March 2025 | Jan-March 2025 | Jan-Mach 2025 | 101 | 25,000,000.00 | 25,000,000.00 |
| TRANSPORTATION EQUIPMENT OUTLAY (MOTOR VEHICLES) |  | YES |  |                         |                |                |                | 5,300,000.00  |     | 5,300,000.00  |               |
| 1  | Procurement of Motor Vehicle   | HEP |  | Competitive Bidding/EPA | Jan-March 2025 | Jan-March 2025 | Jan-March 2025 | Jan-Mach 2025 | 101 | 5,300,000.00  | 5,300,000.00  |
| CONTINUING-OTHER MACHINERY AND EQUIPMENT         |  | NO  |  |                         |                |                |                | 2,430,000.00  |     | 2,430,000.00  |               |
| 1  | Procurement of Other Machinery and Equipment                                       | HEP |  | Competitive Bidding     | Jan-March 2025 | Jan-March 2025 | Jan-March 2025 | Jan-Mach 2025 | 101 | 2,430,000.00  | 2,430,000.00  |
|  |  |     |  |                         |                |                |                |               |     | 63,092,810.00 |               |

Prepared by:

Recommending approval

Approved:

ENGR. ARCHELA B. BACUS  
Head, BAC Secretariat

JOEL M. SABELLANO JR., DVM ATTY. PRINCESS ROSAL B. INCLAN, LPT  
BAC Chairperson Vice Chairperson

ATTY. LESTER MARIE S.  
RINGON, LPT  
Member

WILFREDO M. BARNIDO  
JR. CPA  
Member

RUEL S. MAMALA, MSc  
Member

EDGARDO H. ROSALES, EdD  
Suc President II