



J.H. CERILLES STATE COLLEGE
Mati, San Miguel, Zamboanga del Sur, 7029
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Email add: jhscsprocurement@gmail.com

REQUEST FOR QUOTATION

Date: _____
Quotation No. _____

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

ABDULRAMAN N. POLO, LPT

OIC-Procurement Officer

NOTE:

1. ALL TECHNICAL SPECIFICATIONS MUST BE COMPILED WITH. FAILURE TO COMPLY WITH THE MANDATORY
2. DELIVERY PERIOD WITHIN _ CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 90 CALENDAR DAYS BEING OFFERED.
5. PLEASE SUBMIT THE FOLLOWING DOCUMENTARY REQUIREMENTS
A. Business Permit **B.** Philgeps Certificate/Membersh **C.** Omnibus Sworn Statement if ABC is Above 500,000.00
D. Annual Income Tax Return (if ABC is above 500,000.00)

Other Supplies: Approved budget for the contract (ABC) - 233,020.00

NO.	ITEM & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL
	Other Supplies				
1	4 Ft. Plastic White Rectangular Folding Table (Length: 122cm, Width: 60cm, Height: 75cm)	30	piece		
2	Heavy Duty Foldable Chair (Metal, Plastic) (White)	30	piece		
3	6 Ft. Plastic White Rectangular Folding Table (Length: 180 cm, Width: 70cm, Height: 74cm)	2	piece		
4	Cloth, Pongee, White	20	meters		
5	Cloth, Pongee, Green	20	meters		
6	Black Heavy duty Metal Storage Rack, Multi-Layer Steel Shelves (6 layers) Height: 6ft, Length: 6ft, Width: 16 inch	10	sets		
7	Aircon, inverter, 2.5HP, Split Type with Installation Fee	1	unit		
	*****nothing follows*****				
	Total				

Delivery Period : _____

Warranty : _____

Price Validity : _____

After having read and accepted your General Condition, I/We quote you on the item at price noted above.

Printed Name/Signature

Tel. No./Cellphone No.

E-mail Address