



J.H. CERILLES STATE COLLEGE
Mati, San Miguel, Zamboanga del Sur, 7029
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Email add: jhscsprocurement@gmail.com

REQUEST FOR QUOTATION

Date:
Quotation No.

Company Name: _____
Address: _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

NOTE:

- ALL TECHNICAL SPECIFICATIONS MUST BE COMPILED WITH. FAILURE TO COMPLY WITH THE MANDATORY REQUIREMENTS SHALL RENDER THE QUOTATION INELIGIBLE/DISQUALIFIED
- DELIVERY PERIOD WITHIN _ CALENDAR DAYS
- WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR EXPENDABLE SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- PRICE VALIDITY SHALL BE FOR A PERIOD OF 90 CALENDAR DAYS BEING OFFERED.
- PLEASE SUBMIT THE FOLLOWING DOCUMENTARY REQUIREMENTS
 - Business Permit
 - Philgeps Certificate/Membership
 - Omnibus Sworn Statement if ABC is Above 50,000.00
 - Annual Income Tax Return (if ABC is above 50,000.00)

Other Supplies (Semi-Expendable: Machinery & Equipment): Approved budget for the contract (ABC) - 671,400.00

NO.	ITEM & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL
	Other Supplies (Semi-Expendable: Machinery & Equipment)				
1	AIRCON 2HP SPLIT TYPE WITH INSTALLATION	1	unit		
2	PLASTIC ARMCHAIR WITH ARMREST (WHITE)	400	unit		
3	OFFICE TABLE, STANDARD SIZE, LAMINATED WOODEN (120CM X 60CM X 75CM)	5	unit		
	*****nothing follows*****				
	Total				

Delivery Period :
Warranty :
Price Validity :

After having read and accepted your General Condition, I/We quote you on the item at price noted above.

Printed Name/Signature

Tel. No./Cellphone No.

E-mail Address