PURCHASE ORDER

J.H. CERILLES STATE COLLEGE
Mati,San Miguel, Zamboanga del Sur, 7029
www.jhcscmain.edu.ph; Mobile No. 09384013946
Email add: jhcscprocurement@gmail.com

Supplier:	EDZ CONSUMER GOODS TRADING	P.O Number :	M-25-03-024
Address:	Purok Osmeña, Sto. Niño, Pagadian City	Date :	3-31-25

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herewith

Place of Delivery:	JHCSC Mati, San Miguel, ZDS	Delivery Term:	FOB Destination
Date of Delivery:	within 7 CD upon receipt of P.O	Payment Term:	

Item No.	Qnty.	Unit of Issue	DESCRIPTION	Unit Cost	Total Cost
			Office Supplies:		
01	350	ream	Bondpaper, A4 Size/ 8.27 x 11.29	242.00	84,700.00
02	150	ream	Bondpaper, Legal Size/ 8.5 x 13	247.00	37,050.00
03	250	ream	Bondpaper, Letter Size/ 8.5 x 11	215.00	53,750.00
04	4	rolls	Riso Ink CU/UA S-7220 UA	1,920.00	7,680.00
			*****nothing follows*****		
Total Amt. In Words:			**TOTAL**		**183,180.00**
	ONE HUNDRED EIGHTY - THREE THOUSAND ONE HUNDRED EIGHTY PESOS ONLY				

In case of failure to make the full delivery within the time specified above, a penalty of one- tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

EDGARDO H. ROSALES, JD, Ed.D.
President

Conforme:

ANGELITO J. BOTUYA
EDZ CONSUMER GOODS TRADING
Signature Over Printed Name

Date 3-31-25

Funds Available:

CHRISME A. ORQUILLAS, CPA
Accountant III

Amount: **183,180.00**
ORS NO: 25-02-E016