



REQUEST FOR QUOTATION

Date:  
Quotation No.

Company Name: \_\_\_\_\_  
Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

**SIXAN P. MADARIMOT**  
Procurement Officer

- NOTE:
- 1. ALL ENTRIES MUST BE TYPEWRITTEN
  - 2. DELIVERY PERIOD WITHIN \_ CALENDAR DAYS
  - 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACDEPTANCE BY THE PROCURING ENTITY
  - 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 90 CALENDAR DAYS
  - 5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATES OF THE PRODUCT BEING OFFERED.
  - 6. PLEASE SUBMIT THE FOLLOWING ELIGIBILITY DOCUMENTS:  
A. Business Permit B. Philgeps Certificate/Membership C. Omnibus Sworn Statement if ABC is Above 50,000.00 D. PCAB License

Other Supplies: Approved budget for the contract (ABC) - 66,050.00

NO.	ITEM & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL
	Other Supplies				
1	Plywood, ordinary, 1/4 thk.	10	piece		
2	Lumber, 2x2x8	12	piece		
3	CW Nails, #2	0.50	kilo		
4	CW Nails, #3	0.50	kilo		
5	CW Nails, #4	0.50	kilo		
6	Styro Foam Rectangle size, 1/2 thck. x 2ft x 4ft	5	piece		
7	Balloons 10 inches, Latex, color yellow, 100pcs/pack	10	pack		
8	Balloons 10 inches, Latex, color Green, 100pcs/pack	10	pack		
9	Balloons 10 inches, Latex, color White, 100pcs/pack	10	pack		
10	Thumbtacks, 35pcs/box	10	box		
11	Steel Pins, pokpok	15	pads		
12	Tie Wire, #16	1	kilo		
13	Satin Cloth, Green	10	meter		
14	Satin Cloth, White	10	meter		
15	Glue Gun, 20 watts, 7mm stick	1	piece		
16	Stick Glue, 7mm	15	piece		
17	Organic Wine, Dragon Fruit,750ml (Includes Bag)	25	piece		
18	Lei, Garland type, embroid, 3.8 inch,	25	piece		
19	Certificate frame (A4)	50	piece		
20	Photo Paper Glossy (A4)	10	pack		
21	Megaphone (50 watts rechargeable battery)	1	piece		
	*****nothing follows*****				
	Total				

Delivery Period :  
Warranty :  
Price Validity :

After having read and accepted your General Condition, I/We quote you on the item at price noted above.

Printed Name/Signature  
  
Tel. No./Cellphone No.

