



REQUEST FOR QUOTATION

Date:  
Quotation No.

Company Name: \_\_\_\_\_  
Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

**SIXAN P. MADARIMOT**  
Procurement Officer

- NOTE:
- 1. ALL ENTRIES MUST BE TYPEWRITTEN
  - 2. DELIVERY PERIOD WITHIN \_ CALENDAR DAYS
  - 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
  - 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 90 CALENDAR DAYS
  - 5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATES OF THE PRODUCT BEING OFFERED.
  - 6. PLEASE SUBMIT THE FOLLOWING ELIGIBILITY DOCUMENTS:  
A. Business Permit B. Philgeps Certificate/Membership C. Omnibus Sworn Statement if ABC is Above 50,000.00 D. PCAB License

**Garments: Approved budget for the contract (ABC) - 66,000.00**

| NO. | ITEM & DESCRIPTION           | QTY. | Unit  | UNIT PRICE | TOTAL |
|-----|------------------------------|------|-------|------------|-------|
|     | Garments                     |      |       |            |       |
| 1   | Polo Shirt, Full Sublimation | 120  | piece |            |       |
|     | *****nothing follows*****    |      |       |            |       |
|     |                              |      |       |            |       |
|     |                              |      |       |            |       |
|     |                              |      |       |            |       |
|     | Total                        |      |       |            |       |

Delivery Period :  
Warranty :  
Price Validity :  
After having read and accepted your General Condition, I/We quote you on the item at price noted above.

Printed Name/Signature  
  
Tel. No./Cellphone No.  
  
E-mail Address