



## REQUEST FOR QUOTATION

Date:  
Quotation No.

Company Name: \_\_\_\_\_  
Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

**SIXAN P. MADARIMOT**

Procurement Officer

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN \_\_\_\_ CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACDEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 90 CALENDAR DAYS
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATES OF THE PRODUCT BEING OFFERED.
6. PLEASE SUBMIT THE FOLLOWING ELIGIBILITY DOCUMENTS:  
A. Business Permit B. Philgeps Certificate/Membership C. Omnibus Sworn Statement (if ABC is above 50K)

**Representation: Approve budget for the contract (ABC) - 123,000.00**

ITEM NO.	ITEM & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL
	<b>Representation:</b>				
	<b>Day 1 (March 27, 2025):</b>				
01	<b>Meals for Lunch</b> <i>Menu: Rice, Beef Steak, Fish Fillet, Sinigang Hipon, Fresh Fruits and Softdrinks, 190ml</i>	60	pack		
02	<b>Snacks AM and PM</b> <i>Snacks AM Menu:</i> Banana Cake and Green Tea Apple/Lemon 355 ml <i>Snacks PM Menu:</i> Cassava Cake and Green Tea Apple/Lemon 355 ml	120	pack		
	<b>Day 2 (March 28, 2025):</b>				
03	<b>Meals for Lunch</b> <i>Menu: Rice, Garlic Chicken, Sotanghon, Nilagang Baka, Fresh Fruits and Softdrinks, 190ml</i>	60	pack		
04	<b>Snacks AM and PM</b> <i>Snacks AM Menu:</i> Tuna Bread and Softdrinks, 190ml <i>Snacks PM Menu:</i> Empanada and Green Tea Apple/Lemon 355 ml	120	pack		
	<b>Day 3 (March 29, 2025):</b>				
05	<b>Meals for Lunch</b> <i>Menu: Rice, Tinolang Tuna, Buttered Chicken, Beef Crispy, Fresh Fruits and Softdrinks, 190ml</i>	60	pack		

ITEM NO.	ITEM & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL
	<b>Representation:</b>				
06	<b>Snacks AM and PM</b> <i>Snacks AM Menu:</i> Special Torta and Green Tea Apple/Lemon 355 ml <i>Snacks PM Menu:</i> Meat Bread and Softdrinks, 190ml	120	pack		
	<b>Accommodation:</b>				
07	<b>Hotel Accommodation (for Speaker)</b> *1 room good for 1 person per room for 4 nights *Inclusions: with free breakfast, aircon, TV and free wifi	1	room		
	*****nothing follows*****				
	<b>Total</b>				

Delivery Period :

Warranty :

Price Validity :

After having read and accepted your General Condition, I/We quote you on the item at price noted above.

Printed Name/Signature

Tel. No./Cellpone No.

E-mail Address