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INDICATIVE ANNUAL PROCUREMENT PLAN (APP)

STF -CY 2024

	Procurement Program/Project	PMO/ End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds			Estimated Budget (PhP)			Remarks (brief description of Program/Project)							
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	TUITION	FIDUCIARY	IGP	Total	MOOE	CO								
I. MAINTENANCE AND OTHER OPERATING EXPENSES - CSE																					
A. OFFICE SUPPLIES																					
1	PROCUREMENT OF OFFICE SUPPLIES (Common Use Supplies Available at PS)	Various Offices						1,207,327.39	1,924,954.82		3,132,282.21	3,132,282.21	-								
	Procurement Sched 1 (PhP 2,314,531.64)		Competitive Bidding	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	916,154.48	1,398,377.16		2,314,531.64			Procurement of Office Supplies & Other Supplies for Various Offices							
	Procurement Sched 2 (PhP 737,599.48)		SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	279,374.74	458,224.74		737,599.48										
	Procurement Sched 3 (PhP 80,151.09)		SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	11,798.17	68,352.92		80,151.09										
	Procurement Sched 4 (PhP 33,150.00)		SVP	July-Sept 2024	July-Sept 2024	July-Sept 2024	July-Sept 2024	3,583,378.48	7,624,140.78		11,207,519.26	11,207,519.26									
B. OTHER SUPPLIES AND MATERIALS																					
1	Other Supplies and Materials (Available at PS)	Various Offices						3,583,378.48	9,000,680.78		12,584,059.26			Procurement of Office Supplies & Other Supplies for Various Offices							
	Procurement Sched 1 (PhP 6,963,127.23)		Competitive Bidding	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	1,224,179.49	5,738,947.74		6,963,127.23										
	Procurement Sched 2 (PhP 2,002,348.11)		Competitive Bidding	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	1,272,652.11	729,696.00		2,002,348.11										
	Procurement Sched 3 (PhP 2,208,893.92)		Competitive Bidding	April-June 2024	April-June 2024	April-June 2024	April-June 2024	1,053,396.88	1,155,497.04		2,208,893.92										
	Procurement Sched 4 (PhP 33,150.00)		SVP	July-Sept 2024	July-Sept 2024	July-Sept 2024	July-Sept 2024	33,150.00			33,150.00										
MAINTENANCE AND OTHER OPERATING EXPENSES -NON CSE																					
A. AGRICULTURAL & MARINE SUPPLIES EXPENSES																					
	Agricultural Supplies	Various Offices						1,084,440.00	75,200.00		1,159,640.00	1,159,640.00		Procurement of Various Agricultural Supplies							
	Procurement Sched 1 (PhP 340,540)		SVP	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	1,084,440.00	75,200.00		340,540.00										
	Procurement Sched 2 (PhP 496,600.00)		SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	496,600.00			496,600.00										
	Procurement Sched 3 (PhP 322,500.00)		SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	322,500.00			322,500.00										
B. AWARDS AND REWARDS EXPENSES																					
	Awards and Rewards	FACULTY & STAFF	SVP					195,500.00			195,500.00	195,500.00		Awards and Rewards of Different Activities							
C. FUEL, OIL, & LUBRICANTS EXPENSES																					
1	Fuel & Oil	Various Offices						3,000,000.00	410,000.00		3,410,000.00	3,410,000.00		Fuel and Lubricants for Two Buses and other Official Vehicle of JHSC							
	Procurement Sched 1 (PhP 966,000.00)		SVP	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	3,000,000.00	410,000.00		966,000.00										
	Procurement Sched 2 (PhP 750,000.00)		SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	750,000.00	216,000.00		750,000.00										
	Procurement Sched 3 (PhP 928,000.00)		SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	750,000.00	178,000.00		928,000.00										
	Procurement Sched 4 (PhP 766,000.00)		SVP	July-Sept 2024	July-Sept 2024	July-Sept 2024	July-Sept 2024	750,000.00	16,000.00		766,000.00										
D. MEDICAL, DENTAL & LABORATORY EXPENSES																					
	Medical, Dental and Laboratory Expenses	Various Offices	Competitive Bidding						1,367,704.20		1,367,704.20	1,367,704.20		Procurement of Various Medical, Dental & Laboratory Supplies							
E. PRINTING AND PUBLICATION EXPENSES																					
	Printing	Various Offices	SVP					428,500.00	0.00		428,500.00	428,500.00		Printing of different journals , Handbooks and Others							
	Procurement Sched 1 (PhP 322,000.00)		SVP	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	428,500.00			322,000.00										
	Procurement Sched 2 (PhP 48,000.00)		SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	322,000.00			48,000.00										
	Procurement Sched 3 (PhP 36,900.00)		SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	48,000.00			36,900.00										
	Procurement Sched 4 (PhP 21,600.00)		SVP	July-Sept 2024	July-Sept 2024	July-Sept 2024	July-Sept 2024	21,600.00			21,600.00										
G. REPAIR & MAINTENANCE																					
								6,114,372.88	925,000.00		7,039,372.88	7,039,372.88									

	Procurement Program/Project	PMO/ End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds			Estimated Budget (PHP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	TUITION	FIDUCIARY	IGP	Total	MOOE	CO	
1	Building and Other Structures	Various Offices						5,123,272.88	925,000.00					Repair and Maintenance Expenses for Various Offices
1.1	Improvement of Perimeter Fence at HS Lab JHCSC - Main Campus, Mati, San Miguel, Zamboanga del Sur	FACILITIES DEVELOPMENT	SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	252,956.88						Improvement of Perimeter Fence at HS Lab JHCSC - Main Campus, Mati, San Miguel, Zamboanga del Sur
1.2	Improvement of Admin Building (Registrar's Office) at JHCSC Dumingag Campus, Caridad, Dumingag, Zamboanga del Sur	FACILITIES DEVELOPMENT	SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	730,000.00						Improvement of Admin Building (Registrar's Office) at JHCSC Dumingag Campus, Caridad, Dumingag
1.3	Improvement of Admin Building at JHCSC Main Campus, Mati, San Miguel, Zamboanga del Sur	FACILITIES DEVELOPMENT	SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	1,085,000.00						Improvement of Admin Building at JHCSC Main Campus, Mati, San Miguel, Zamboanga del Sur
1.4	Improvement of CMSE Poblacion, Lakewood Gate, Poblacion, Lakewood, Zamboanga del Sur	FACILITIES DEVELOPMENT	SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	250,000.00						Improvement of CMSE Poblacion, Lakewood Gate, Poblacion, Lakewood, Zamboanga del Sur
1.6	Improvement of Covered Pathwalk at JHCSC Main Campus, Mati, San Miguel, Zamboanga del Sur	FACILITIES DEVELOPMENT	SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	1,440,000.00						Improvement of Covered Pathwalk at JHCSC Main Campus, Mati, San Miguel, Zamboanga del Sur
1.6	Improvement of Planning Office at JHCSC Pagadian Annex	FACILITIES DEVELOPMENT	SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	212,000.00						Improvement of Planning Office at JHCSC Pagadian Annex
1.7	Improvement of Technology Building at CMSE Campus, Biswangan, Lakewood, Zamboanga del Sur	FACILITIES DEVELOPMENT	SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	610,000.00						Improvement of Technology Building at CMSE Campus, Biswangan, Lakewood, Zamboanga del Sur
1.8	Rehabilitation of Covered Pathwalk at Lakewood Campus, Lakewood, Zamboanga del Sur	FACILITIES DEVELOPMENT	SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	140,000.00						Rehabilitation of Covered Pathwalk at Lakewood Campus, Lakewood, Zamboanga del Sur
1.9	Student Center & Office of Student Affairs convert to tiles flooring and ceiling repair (Dumingag Campus)	FACILITIES DEVELOPMENT	SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	150,000.00						Student Center & Office of Student Affairs convert to tiles flooring and ceiling repair (Dumingag Campus)
2	Tile works for Stairs and 2nd Floor Lobby (Main Campus)	FACILITIES DEVELOPMENT	SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	253,316.00						Tile works for Stairs and 2nd Floor Lobby (Main Campus)
2.1	Construction of Armory Room and Supply room (Dumingag)	SOCJE	SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024		100,000.00					Construction of Armory Room and Supply room (Dumingag)
2.2	Extension of Publication Office (Faculty & Staff Studio) (SPOD)	PUBLICATION OFFICE	SVP	July-Sept 2024	July-Sept 2024	July-Sept 2024	July-Sept 2024		300,000.00					Extension of Publication Office (Faculty & Staff Studio) (SPOD)
2.3	Extension Repair (SPOC)	NSTP	SVP	July-Sept 2024	July-Sept 2024	July-Sept 2024	July-Sept 2024		300,000.00					Extension Repair (SPOC)
2.4	Repair Cr & Lavatory (SPOD)	STUDENT DEVELOPMENT	SVP	July-Sept 2024	July-Sept 2024	July-Sept 2024	July-Sept 2024		150,000.00					Repair Cr & Lavatory (SPOD)
2.5	Repair of ROTC Office at JHCSC-Main Campus	STUDENT DEVELOPMENT	SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024		75,000.00					Repair of ROTC Office at JHCSC-Main Campus
2	Transportation Equipment	ADMIN	SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024	991,100.00						Repair & Maintenance Machinery and Equipment
I. REPRESENTATION EXPENSES								2,234,300.00	1,085,000.00		3,319,300.00	3,319,300.00		
	Catering Services (Meals and Snacks)	Various Offices	SVP					2,234,300.00	1,085,000.00					Various Activities
	Procurement Sched 1 (Php 391,300.00)			Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	323,300.00	68,000.00		391,300.00			


	Procurement Program/Project	PMO/ End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds			Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	TUITION	FIDUCIARY	IGP	Total	MOOE	CO	
	Procurement Sched 2 (PhP 1,108,000.00)			April-June 2024	April-June 2024	April-June 2024	April-June 2024	1,084,000.00	24,000.00		1,108,000.00			
	Procurement Sched 3 (PhP 1,314,000.00)			July-Sept 2024	July-Sept 2024	July-Sept 2024	July-Sept 2024	345,000.00	969,000.00		1,314,000.00			
	Procurement Sched 4 (PhP 506,000.00)			Oct-Dec 2024	Oct-Dec 2024	Oct-Dec 2024	Oct-Dec 2024	482,000.00	24,000.00		506,000.00			
H. RENT LEASE EXPENSES									128,000.00		128,000.00	128,000.00		
	Rent Lease	NSTP	SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024		128,000.00					Various Activities
I. SUBSCRIPTION EXPENSES								486,000.00	505,130.05		991,130.05	991,130.05		
	Subscriptions	LIBRARY	SVP					486,000.00	505,130.05					Subscription of Grammarly, Internet Security, and Printed Journals.
	Procurement Sched 1 (PhP 505,130.05)			April-June 2024	April-June 2024	April-June 2024	April-June 2024	486,000.00						
	Procurement Sched 2 (PhP486,000.00)			Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024		505,130.05					
I. INTERNET SUBSCRIPTION EXPENSES									1,932,000.00		1,932,000.00	1,932,000.00		
	Internet	MIS	Competitive Bidding	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024		1,932,000.00					Subscription of Grammarly, Internet Security, and Printed Journals.
J. TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS EXPENSES									1,950,000.00		1,950,000.00	1,950,000.00		
	Various Books	LIBRARY	Competitive Bidding	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024		1,950,000.00					Augmentation of library Collection
K. TRAINING EXPENSES								10,825,431.76	7,408,954.44		18,234,386.20	18,234,386.20		
1	Supplies and Materials	Various Offices	SVP	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024							Various Training of officials and employees
2	Catering Services (Meals and Snacks)	Various Offices	SVP	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024							Various Training of officials and employees
3	Communication Expenses	Various Offices	SVP	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024							Various Training of officials and employees
4	Printing & Publication	Various Offices	SVP	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024							Various Training of officials and employees
5	Transpo and Travel Expenses	Various Offices	SVP	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024							Various Training of officials and employees
6	Honorarium	Various Offices	SVP	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024							Various Training of officials and employees
7	Other Training Expenses (Subscription to Zoom)	Various Offices	SVP	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024	Jan-Dec 2024							Various Training of officials and employees
										TOTAL MOOE		54,495,334.80		
CAPITAL OUTLAYS														
1	EQUIPMENT							6,731,640.00	17,203,400.00		23,935,040.00			
	1. Office Equipment	Various Offices	SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	176,640.00	1,991,000.00		2,167,640.00			
	2. Information and Communication Technology Equipment	Various Offices						445,000.00	14,649,400.00		15,094,400.00			
	Procurement Sched 1 (PhP 5,671,500.00)		Competitive Bidding	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	115,000.00	5,556,500.00					
	Procurement Sched 2 (PhP 3,740,000.00)		Competitive Bidding	April-June 2024	April-June 2024	April-June 2024	April-June 2024	330,000.00	3,410,000.00					Procurement of Various Equipment
	3. Technical and Scientific Equipment	HM							243,000.00		243,000.00			
	Procurement Sched 1 (PhP 75,000.00)		SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024		75,000.00					
	Procurement Sched 2 (PhP 168,000.00)		SVP	April-June 2024	April-June 2024	April-June 2024	April-June 2024		168,000.00					


Procurement Program/Project	PMO/ End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds			Estimated Budget (PHP)			Remarks (brief description of Program/Project)
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4. Agricultural Equipment	SAFES	SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024	110,000.00			110,000.00			
5. Medical Equipment	Clinic	SVP	Jan-March 2024	Jan-March 2024	Jan-March 2024	Jan-March 2024		320,000.00		320,000.00			
6. MOTOR VEHICLE							6,000,000.00			6,000,000.00			
Procurement of Motor Vehicle	ADMINISTRATIVE SERVICES	Competitive Bidding	April-June 2024	April-June 2024	April-June 2024	April-June 2024	6,000,000.00						Procurement of 2 Passenger van, 1, 4x4 Pick up truck for Mass transport of students and employee during campus activities
							TUITION	FIDUCIARY	IGP	TOTAL CO	23,935,040.00		
										TOTAL MOOE & CO	78,430,374.80		

Prepared by:



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Recommending approval


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