

***Section I. Invitation to Bid***



**J.H. CERILLES STATE COLLEGE**

*Mati, San Miguel, Zamboanga del Sur*

*Email address: [jhcsc.main@yahoo.com](mailto:jhcsc.main@yahoo.com)*

*Website: <http://www.jhcsc.edu.ph/>*

INVITATION TO BID FOR  
***Procurement of Office Supplies (STF)***

1. The *J. H. Cerilles State College*, through the *STF 2024 (Fund 164)* intends to apply the sum of **One Million Six Hundred Ninety Thousand One Hundred Twenty-Eight Pesos and 64/100 Centavos (PHP 1,690,128.64)** being the ABC to payments under the contract for **Procurement of Office Supplies (STF)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *J. H. Cerilles State College* now invites **PhilGEPS registered** and **eligible bidders** bids for the above Procurement Project. Delivery of the Goods is **30 calendar days**. Bidders should have completed, within FIVE (5) years from the date of the deadline of submission of bids, a **SINGLE LARGEST COMPLETED CONTRACT** similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. *Under Section 23.4.1.2 of the 2016 revised IRR of RA No. 9184 do not exist:]*  
*Paragraph A.* Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from JHCSC and inspect the Bidding Documents at the address given below from April 23, 2024 to May 14, 2024 , 8:00AM-5:00PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **April 23, 2024 to May 14, 2024**, from BAC Secretariat and upon payment of **PH 5,000.00**, for the Bidding Documents.

Kindly coordinate with the Secretariat on the payment details. The Procuring Entity shall allow the bidders to present its proof of payment for the fees through the email address at [bac@jhcsc.edu.ph](mailto:bac@jhcsc.edu.ph). It may also be downloaded for free of charge from the Philippine Government Electronic Procurement System (PhilGEPS) and the JHCSC website, provided that payment of the non-refundable fee as above for the Bid Documents shall be made prior to submission of bids. Payment of the bidding documents can be paid directly to the Cashier’s Office of JHCSC or can be deposited through the JHCSC Landbank Account with the following details:

Landbank Account Name: **J. H. Cerilles State College**  
Account No.: **0522-1109-90**

6. The *J. H. Cerilles State College* will hold a Pre-Bid Conference on **May 2, 2024, 01:00 PM** at **BAC Office, J. H. Cerilles State College, Main campus, Mati San Miguel Zamboanga del Sur.** and/or through video conferencing/webcasting *via* “Zoom or Gmeet”, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at **BAC Office, J. H. Cerilles State College, Main campus, Mati San Miguel Zamboanga del Sur** on or before **May 14, 2024, at 9:00 AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **May 14, 2024, 10:00 AM**, at **BAC Office, J. H. Cerilles State College, Main campus, Mati San Miguel Zamboanga del Sur.**
10. The *J. H. Cerilles State College* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**ABDULRAHMAN N. POLO**

BAC Secretariat Chair

Cellphone No.: 09161170397

Email Address: [bac@jhsc.edu.ph](mailto:bac@jhsc.edu.ph)

Website: <http://www.jhsc.edu.ph>

Address: BAC Office, J. H. Cerilles State College

Main campus, Mati San Miguel Zamboanga del Sur.

  
**JOEL M. SABELLANO, JR., DVM**  
*Chairman, Bids and Awards Committee*