



VISION

Leading higher education institution serving the ASEAN community with quality, innovative and culture-sensitive programs

MISSION

- Provides need-based tertiary and advanced programs in Agriculture, Education and allied fields;
- Undertakes applied research, extension and production services that yield - workable and durable solutions to sector specific challenges, thus improving the socio-economic well-being of identified communities

CORE VALUES

- Justice, Peace and Unity
- Hope, Honesty and Humility
- Credibility and Integrity
- Social Responsibility and Interfaith Dialogue
- Collaboration and Shared Competence

Public Bidding No. PB23-24-02
Reference No. 10441386

Bid Supplement PB23-24-02-01

Procurement of Janitorial Services

January 3, 2024

Please be advised on the following corrections:

Original	Amendment/ Clarification/Addendum
Section II. Instructions to Bidders	Section II. Instructions to Bidders
1. Scope of Bid The Procurement Project (referred to herein as "Project") is composed of four (4) Janitor Personnel the details of which are described in Section VII (Technical Specifications).	1. Scope of Bid The Procurement Project (referred to herein as "Project") is composed of three (3) Janitor Personnel the details of which are described in Section VII (Technical Specifications).
Section VI. Schedule of Requirements	Section VI. Schedule of Requirements
General Description: Procurement of Janitorial Services Unit of Measure: Personnel Quantity/Size: 4 Delivery Scheduled: January 2024 to December 2024	General Description: Procurement of Janitorial Services Unit of Measure: Personnel Quantity/Size: 3 Delivery Scheduled: January 2024 to December 2024
Section VII. Technical Specifications	Section VII. Technical Specifications
4 Janitorial Services for the month of January 2024 to December 2024 TERMS OF REFERENCE IV. Manpower Requirements: 4.1. The CONTRACTOR shall provide four (4) regular janitorial personnel which shall work eight (8) hours per day and six (6) days a week.	3 Janitorial Services for the month of January 2024 to December 2024 TERMS OF REFERENCE IV. Manpower Requirements: 4.1. The CONTRACTOR shall provide three (3) regular janitorial personnel which shall work eight (8) hours per day and six (6) days a week.



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FINANCIAL BID

Janitorial Services for January 2024 to December 2024

ABC: P770,000.00

AGENCY SPECIFICATIONS	3	BIDDER'S STATEMENT OF COMPLIANCE	BIDDER'S ACTUAL OFFER
NUMBER OF PERSONNEL 8 hours per day (without OT) 6 days per week January 1, 2024 to December 31, 2024 (Twelve months)			
I. DIRECT LABOR COST			
Daily Wage		381.00	
a. Average Pay per month (DWx313/12)			
b. 13 th month Pay (DWx313x12/12)			
c. 5 days Incentive Leave (DWx5/12)			
II. INDIRECT LABOR COST			
a. Social Security System			
b. PhilHealth (employer's share) @4.5% Y 2024			
c. State Insurance Fund			
d. Pag-IBIG			
e. Retirement Benefits (RA 7641)			
Total (I+II)			
III. OPERATING COST			
a. Supplies and Materials			
b. Administrative cost shall not be less than 10% of the total cost pursuant to Department Order No. 174, Series of 2017.			
Total			
VAT (12% of III)			
TOTAL PER JANITOR PER MONTH (I+II+III+VAT)			
TOTAL CONTRACT RATE FOR 3 JANITORS PER MONTH			
TOTAL CONTRACT RATE FOR SIX MONTHS			

For your guidance.


RAYMUND A. INDANGAN, PhD
 BAC Chairman