



J.H. CERILLES STATE COLLEGE

Mati, San Miguel, Zamboanga del Sur

Annual Procurement Plan for FY 2018

Fund 101

Code (PAP)	Procurement Program/Project	PMO/ User	End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)													
A. COMMON USE SUPPLIES & MATERIALS										4,191,946.26			
	Common Office Supplies & Materials - APP CSE	GASS	DBM-PS, PB / SVP	MARCH	APRIL	APRIL	APRIL	GAA	993,713.38	993,713.38		Various Office Supplies for Offices & Units	
	Common Office Supplies & Materials - APP CSE	HES	DBM-PS, PB / SVP	MARCH	APRIL	APRIL	APRIL	GAA	1,178,991.09	1,178,991.09		Various Office Supplies for Academic Units	
	Common Office Supplies & Materials - APP CSE	Research	DBM-PS, PB / SVP	MARCH	APRIL	APRIL	APRIL	GAA	1,422,313.17	1,422,313.17		Various Office Supplies for Research Activities	
	Common Office Supplies & Materials - APP CSE	Extension	DBM-PS, PB / SVP	MARCH	APRIL	APRIL	APRIL	GAA	596,928.62	596,928.62		Various Supplies & Materials for trainings conducted by Extension Program	
B. TRAINING & SEMINAR EXPENSES										726,000.00			
	Training & Seminar	GASS	SVP	1st Quarter to 4th Quarter				GAA	100,000.00	100,000.00		Provision for training workshop for GAD	
	Training & Seminar	HES	SVP	1st Quarter to 4th Quarter					100,000.00	100,000.00		Provision for training workshop for GAD	
	Training & Seminar	Research	SVP	1st Quarter to 4th Quarter				GAA	526,000.00	526,000.00		Provision for training workshop for Research	
C. ACCOUNTABLE FORMS EXPENSE										50,000.00			
	Accountable forms	GASS	DC	1st Quarter to 4th Quarter				GAA	50,000.00	50,000.00		For accountable forms used by treasury unit	
D. FUEL, OIL AND LUBRICANTS EXPENSES										1,106,000.00			
	Gasoline, Oil and Lubricants	GASS, Higher Education Services	SVP, Direct Contracting	1st Quarter to 4th Quarter				GAA	1,106,000.00	1,106,000.00		Provision for travels, generator and grass cutter	
E. UTILITIES EXPENSES										3,186,000.00			
	Water Expenses	GASS & HES	Direct Contracting	1st Quarter to 4th Quarter				GAA	386,000.00	386,000.00		For water expenses	
	Electricity Expenses	GASS, Higher Education Services	Direct Contracting	1st Quarter to 4th Quarter				GAA	2,800,000.00	2,800,000.00		For electricity expenses	

F. COMMUNICATION EXPENSES										2,153,000.00		
	Telephone Mobile	HES		1st Quarter to 4th Quarter				GAA	311,000.00	311,000.00		For communication expenses
	Telephone Mobile	GASS		1st Quarter to 4th Quarter				GAA	300,000.00	300,000.00		For communication expenses
	Telephone Mobile	Research - Extension		1st Quarter to 4th Quarter				GAA	42,000.00	42,000.00		For communication expenses
	Internet Subscription Expenses	HES		1st Quarter to 4th Quarter				GAA	1,500,000.00	1,500,000.00		For the internet connectivity of the school
G. SERVICES										360,000.00		
	Other Professional Services	GASS & HES	SVP	1st Quarter to 4th Quarter				GAA	360,000.00	360,000.00		For the conduct of activities of GASS and HES
	Other Professional Services	Extension	SVP	1st Quarter to 4th Quarter				GAA	50,000.00	50,000.00		For the conduct of Extension programs
	Other General Services	GASS	Public Bidding	JAN	JAN	FEB	FEB	GAA	1,873,000.00	1,873,000.00		For the hiring of Security Personnel
	Other General Services	HES	Public Bidding	JAN	JAN	FEB	FEB	GAA	944,000.00	944,000.00		For the hiring of Utility Personnel
H. TEXTBOOKS AND INSTRUCTIONAL MATERIALS										100,000.00		
	Books and Subscription	HES	SVP	1st Quarter to 4th Quarter				GAA	100,000.00	100,000.00		Provision for books and subscriptions of the library
I. ADVERTISING EXPENSES										170,000.00		
	Advertising Expenses	GASS & HES	SVP	1st Quarter to 4th Quarter				GAA	170,000.00	170,000.00		Provision for advertising expense for GASS and HES activities
J. PRINTING AND PUBLICATION										111,000.00		
	Printing and Publication Expenses	HES	SVP	1st Quarter to 4th Quarter				GAA	31,000.00	31,000.00		Provision for printing of materials for Academic activities
	Printing and Publication Expenses	Research	SVP	1st Quarter to 4th Quarter				GAA	80,000.00	80,000.00		Provision for printing of materials for Research activities
K. REPRESENTATION EXPENSES										1,636,000.00		
	Representation Expenses	GASS	SVP	1st Quarter to 4th Quarter				GAA	500,000.00	500,000.00		Provision for various administration meetings and other activities
	Representation Expenses	HES	SVP	1st Quarter to 4th Quarter				GAA	900,000.00	900,000.00		Provision for various academic activities, meetings, curriculum dev't., faculty dev't., etc.
	Representation Expenses	Extension	SVP	1st Quarter to 4th Quarter				GAA	236,000.00	236,000.00		Provision for various Extension meetings and other activities

L. REPAIRS AND MAINTENANCE										1,150,000.00	
Motor Vehicles	GASS/HES	SVP	1st Quarter to 4th Quarter				GAA	250,000.00	250,000.00		For maintenance of motor vehicles
School Buildings	HES	SVP	1st Quarter to 4th Quarter				GAA	700,000.00	700,000.00		For maintenance of the building & other structures
Other Structures	GASS	SVP	1st Quarter to 4th Quarter				GAA	200,000.00	200,000.00		For maintenance of the building & other structures
M. TRANSPORTATION AND DELIVERY										21,000.00	
Transportation and Delivery	HES	SVP	1st Quarter to 4th Quarter				GAA	21,000.00	21,000.00		Provision for HES activities Accreditation
CAPITAL OUTLAYS								20,887,000.00		20,887,000.00	
Completion of School Building in Canuto MS Enerio Campus	HES	Public Bidding	FEB	MARCH	MARCH	MARCH	GAA	1,787,000.00		1,787,000.00	For completion of School Building in Canuto MS Enerio Campus
Completion of Water Supply System in the Main Campus	HES	Public Bidding	APRIL	MAY	MAY	MAY	GAA	5,000,000.00		5,000,000.00	For the Renovation of Mini-Hostel at Dumingag Campus
Completion of Extension Services Building in the Main Campus	HES	Public Bidding	FEB	MARCH	MARCH	MARCH	GAA	1,000,000.00		1,000,000.00	For completion of Extension Services Building in the Main Campus
Renovation/Improvement/Upgrading of the Science Laboratory Building/Acquisition of Science Laboratory Facilities, Equipment, Apparatuses and Chemicals for Dumingag	HES	Public Bidding	FEB	MARCH	MARCH	MARCH	GAA	3,100,000.00		3,100,000.00	Renovation/Improvement/Upgrading of the Science Laboratory Building/Acquisition of Science Laboratory Facilities, Equipment, Apparatuses and Chemicals for Dumingag
Construction/Repair/Rehabilitation of Academic Building	HES	Public Bidding	APRIL	MAY	MAY	MAY	GAA	5,000,000.00		5,000,000.00	For construction/Repair/Rehabilitation of Academic Building
Purchase of Various Equipment Outlay	HES	Public Bidding	FEB	MARCH	MARCH	MARCH	GAA	5,000,000.00		5,000,000.00	For use of various offices
TOTAL								38,714,946.26	17,827,946.26	20,887,000.00	

Prepared by:

Certified Fund Available/Certified Appropriate Funds Available:

Approved:


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