

ANNEX C

APCPI Revised Scoring and Rating System

(12 April 2012)

No.	Assessment Conditions	Poor/Not Compliant (0)	Acceptable (1)	Satisfactory (2)	Very Satisfactory/ Compliant (3)
		0	1	2	3
PILLAR I. COMPLIANCE WITH LEGISLATIVE AND REGULATORY FRAMEWORK					
Indicator 1. Competitive Bidding as Default Procurement Method					
1	(a) Percentage of public bidding contracts in terms of amount of total procurement		0.70	0.81	0.91
2	(b) Percentage of public bidding contracts in terms of volume of total procurement		0.20	0.40	0.50
Indicator 2. Alternative Methods of Procurement					
3	(a) Percentage of Shopping contracts in terms of amount of total procurement		0.06	0.05	0.03
4	(b) Percentage of Negotiated Procurement in terms of amount of total procurement		0.12	0.08	0.03
5	(c) Percentage of Direct Contracting in terms of amount of total procurement		0.04	0.03	0.01
6	(d) Percentage of Repeat Order contracts in terms of amount of total procurement		0.04	0.03	0.01
7	(e) Percentage of Limited Source contracts in terms of amount of total procurement		0.04	0.03	0.01
8	(f) Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Not Compliant			Compliant
Indicator 3. Competitiveness of the Bidding Process					
9	(a) Average number of entities who acquired bidding documents		3	4.00	6.00
10	(b) Average number of bidders who submitted bids		2	3.00	5.00
11	(c) Average number of bidders who passed eligibility stage		1	2.00	3.00

12	(d) Sufficient period to prepare bids	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
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PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY

Indicator 4. Presence of Procurement Organizations

13	(a) Creation of Bids and Awards Committees (BACs)	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
14	(b) Creation of a BAC Secretariat or Procurement Unit	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant

Indicator 5. Procurement Planning and Implementation

15	(a) APP is prepared for all types of procurement	Not Compliant			Compliant
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Indicator 6. Use of Philippine Government Electronic Procurement System (PhilGEPs)

16	(a) Percentage of bid opportunities posted by the Phil-GEPs-registered Agency		0.71	0.81	0.91
17	(b) Percentage of contract award information posted by the Phil-GEPs-registered Agency		0.20	0.51	0.80
18	(c) Percentage of contract awards procured through alternative methods posted by the Phil-GEPs-registered Agency		0.20	0.51	0.80

Indicator 7. System for Disseminating and Monitoring Procurement Information

19	(a) Presence of website that provides up-to-date procurement information easily accessible at no cost	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
20	(b) Preparation of Procurement Monitoring Reports using the prescribed format, prompt submission to GPPB, and posting in agency website	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant

PILLAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES

Indicator 8. Efficiency of Procurement Processes

21	(a) Percentage of total amount of procurement awarded against total amount of approved APPs	1.00	0.40	0.61	0.80
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22	(b) Percentage of total number of contracts awarded against total number of procurement activities done through public bidding		0.90	0.93	0.95
23	(c) Percentage of failed biddings and total number of procurement activities conducted		0.10	0.08	0.05

Indicator 9: Compliance with Procurement Timeframes

24	(a) Percentage of contracts awarded within the prescribed period to procure goods as indicated in Annex "C" of the IRR		0.90	0.96	1.00
25	(b) Percentage of contracts awarded within the prescribed period to procure infrastructure projects as indicated in Annex "C" of the IRR		0.90	0.96	1.00
26	(c) Percentage of contracts awarded within the prescribed period to procure consulting services as indicated in Annex "C" of the IRR		0.90	0.96	1.00

Indicator 10. Capacity Building for Government Personnel and Private Sector Participants

27	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
28	(b) Percentage of participation of procurement staff in annual procurement training	Less than 60.00% Trained	Between 60.00-75.99% Trained	Between 76.00-90.99% Trained	Between 91.00-100%
29	(c) Agency has activities to inform and update entities on public procurement	Not Compliant			Compliant

Indicator 11. Management of Procurement and Contract Management Records

30	(a) The BAC Secretariat has a system for keeping and maintaining procurement records	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
31	(b) Implementing Units has and is implementing a system for keeping and maintaining contract management records	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant

Indicator 12. Contract Management Procedures

32	(a) Agency has well defined procedures and standards for quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
33	(b) Agency complies with the thresholds prescribed for amendment to order, variation orders, advance payment, and slippage in publicly bid contracts.	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
34	(c) Timely payment of procurement contracts	After 45 days	Between 38-45 days	Between 31-37 days	On or before 30 days

PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEMS

Indicator 13. Observer Participation in Public Bidding

35	(a) Observers are invited to all stages of every public bidding activity	Not Compliant			Compliant
36	(b) Attendance of Observers in public bidding activities		0.70	0.80	0.90

Indicator 14. Internal and External Audit of Procurement Activities

37	(a) Creation and operation of internal audit unit as prescribed by DBM (Circular Letter No. 2008-5, April 14, 2008)	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
38	(b) Agency Action on Prior Year's Audit Recommendations (APYAR) on procurement related transactions	Below 60% compliance	Between 61-70.99% compliance	Between 71-89.99% compliance	Above 90-100% compliance

Indicator 15. Capacity to Handle Procurement Related Complaints

39	(a) The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
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Indicator 16. Anti-Corruption Programs Related to Procurement

40	(a) Agency has a specific anti-corruption program/s related to procurement	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
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