

**ANNUAL PROCUREMENT PLAN FOR 2015 (MDS)
For Common-Use Supplies and Equipment**

Department/Bureau/Office: **JH CERILLES STATE COLLEGE - CMSECAT-LAKEWOOD**
 Region: IX
 Address: **Biswangan, Lakewood, Zamboanga del Sur**

Contact Person: **NOEL L. TABAMO**
 Position: **Supply Officer**
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Item & Specifications	Unit of Measure	Quantity Requirement													Total Amount	
		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
COMMON ELECTRICAL SUPPLIES																
1. BATTERY, size AA, alkaline, 2 pcs./packet	piece		3	2		3	4		3	2		3	2	22	489.72	
4. BATTERY, size AAA, alkaline, 2 pcs./packet	piece		3			3				3		3		12	200.34	
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set						2							2	758.63	
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set						4							4	1,839.60	
8. FLUORESCENT LAMP, tubular, 18 watts	piece					2	15							17	763.09	
9. FLUORESCENT LAMP, tubular, 36 watts	piece	2					2	15						19	871.82	
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece		6				18	3		6		6		39	4,301.80	
11. FUSE, 30 amperes	piece	10					17							27	372.80	
12. FUSE, 60 amperes	piece	10					7							17	528.36	
13. STARTER, 4-80 watts	piece					2	5			2				9	35.91	
14. TAPE, electrical	roll		3			3	21							27	544.32	
COMMON COMPUTER SUPPLIES/CONSUMABLES																
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box							1						1	998.97	
9. COMPACT DISK CASE,with 25 individual plastic sleeves good for 50 CDs capacity SKY brand	piece	2					4							6	363.51	
12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min sp	piece	50					50							100	1,926.75	
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece		3				3				1			7	86.73	
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece	50	3				2				4			59	1,378.39	
15. FLASH DRIVE, 16GB	piece	1	2				4				1			8	3,385.20	
16. FLASH DRIVE, 8GB, imation	piece	23	2				4		3		3		2	37	10,848.86	
42. MOUSE, optical, USB conection type	piece	8			10		10				10			38	6,052.83	
COMMON OFFICE SUPPLIES																
1. ACETATE, gauge #3, 50m in length	roll								1					1	632.36	
2. AIR FRESHENER, 280mL/can	can	10					4		2		1			17	1,543.13	
3. ALCOHOL, 70%, ethyl	bottle	17	6	5	5	6	21	6	9	3	11	8	9	106	4,368.53	
5. TAPE, blank, for micro-cassette recorder, 60 mins. recording time	pack	4												4	384.30	
8. CARTOLINA, assorted color, 20s/bundle Advance Brand	pack	4	3	2		3	3		6			2		23	1,799.18	
9. CARTOLINA, white, 20s/pack	pack	4	3			3	1		4			2		17	977.29	

10. CHALK, molded white Enamel 100 pcs/box HI Brand	box		3			3			2			2		10	286.13
11. CLIP, bulldog (73mm) All metal brand	piece	35	3	3	3	3	3	3	3	3	3	3	3	68	628.32
12. CLIP, backfold, 25mm, 12s/box	box		2			2			2			2		8	96.60
13. CLIP, backfold, 50mm, 12s/box	box		2			2			2			2		8	386.40
14 CLIP, backfold, 19mm, 12s/box	box						2							2	16.17
19. COLUMNAR PAD, 18 cols, 50 gsm min. veco brand	pad	1						1			1			3	182.86
20. COLUMNAR NOTEBOOK, 12 cols	piece	10												10	229.95
21. CORRECTION Tape, disposable, useable of 6 mtrs., acura brand	bottle	24	3		19	10	1	6	3		7	6	6	85	1,133.48
22. DATA FILE BOX, (5"x9"x15-3/4")	box	12	3		3	5			6			3		32	2,467.92
23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece	6							6					12	1,021.23
24. ENVELOPE, documentary legL (10"x15"), 500s/box	box	16		1			1							18	10,097.33
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box	1				1	1				1			4	2,657.34
26. ENVELOPE, mailing white, 500s/box	box		1			1	1							3	461.79
27. ENVELOPE, mailing white with window, 500s	box	3	1			1								6	1,295.91
29. ENVELOPE, expanding, plastic, legal size	piece			1					12					13	498.91
30. ENVELOPE, documentary, A4, 500s/box	box	1		1										2	892.29
31. ERASER, blackboard/whiteboard	piece		3	6		19	10		3	6	7	6		60	655.20
32. ERASER, rubber	piece	15	3				3		3			3		27	65.21
33. FILE ORGANIZER, expanding, legal, plastic, pointer brand	piece	16				20	7		5			2		50	4,008.38
34. FOLDER, pressboard, plain, legal, 100s/box	pack	1												1	1,034.67
35. FOLDER, tagboard, legal size, 100s/box	pack	5				4				3			3	15	4,536.00
36. FOLDER, tagboard, A4 size, 100s/box	pack	2												2	539.18
37. FOLDER, morocco/fancy, legal size, 50s/pack	pack	8	1	1		1	1	2	3			2	2	21	6,760.53
38. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle	4		1			1	1	3			2		12	3,778.11
40. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack		1			1	1		1			1		5	1,113.53
41. GLUE, all purpose, 200 grams min.	jar	8	3			3	17	2	3		7	9		52	2,749.11
42. ILLUSTRATION BOARD, (30"x40"), 3 ply	piece						6				7			13	561.02
43. INDEX CARD, 3"x 5", ruled both sides, 500s/pack	pack		1			1	2		1			1		6	314.06
44. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack		1			1	3		2			1		8	1,182.30
47. INDEX TAB, self-adhesive, 5 sets/box	box						12		1			5		18	1,034.78
48. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube	9				3		6		3			3	24	194.04
50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece						6							6	290.75
51. MAGAZINE FILE BOX, medium 110mm x 200mm x 240mm, with open end stanley brand	piece						2							2	80.54
53. MARKER, fluorescent, 3 colors/set	set	8		2				2	1		7			20	772.80
54. MARKING PEN, whiteboard, black	piece	12	6		6	22	16	6	8		35	9		120	1,568.70
55. MARKING PEN, whiteboard, blue	piece	6	6			6	7	6	8		7	6		52	679.77
56. MARKING PEN, whiteboard, red	piece	6				16	9		2		22	3		58	758.21
57. MARKER, permanent, black	piece	6	6	2	1	6	11		7	2	6	9		56	902.58
58. MARKER, permanent, blue	piece		6			6	4		7		6			29	389.76
59. MARKER, permanent, red	piece			2			2		1	2				7	112.82
60. MARKING PEN, for transparency	set			2			1		1					4	353.81
62. NOTE PAD, (3"x3"), 100 sheets/pad	pad	2												2	84.42

63. NOTE PAD, (3"x4"), 100 sheets/pad	pad	6						3	6						15	895.39
69. NOTE PAD, (2"x3"), 100 sheets/pad	pad	4													4	142.59
76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm-24	ream	53	6	21	22	8	36	33	21	24	8	38	13	283		37,069.46
80. TRACING PAPER, in rolls, 43" x 20" yards	roll														0	-
77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream	1				2			1						4	391.02
78.PAPER FASTENER, for paper, metal, 50 sets/box	box	2	6	6		7	7		6		1	6			41	2,970.45
79.. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box	12	6	6		12	4	4	12			12			68	1,017.45
80. PAPER CLIP, gem type, 32mm, 100s/box	box		6	6		6	11		6		7	6			48	360.36
81. PENCIL, lead, w/eraser, one(1) dozen per box	box	1	3			3			3			3			13	290.75
82. PENCIL, mechanical, for 0.5mm lead	piece	7							6						13	328.97
83. PUSH PIN, flat head type, assorted colors, 100s/box	box	5	3			3	4		3			3			21	443.21
84. RECORD BOOK, 300 pages, smyth sewn	book	19		6		8	10	3	3		2	3	6		60	3,594.15
85. RECORD BOOK, 500 pages, smyth sewn	book	14		6		3	10	3	3		2		6		47	4,513.06
93. RUBBER BAND, #18, 445gms. ,M.O Brand	box	3	3			3	7	1	3		7	3			30	3,510.68
94. RULER, plastic, 300mm	piece		3			3			3			3			12	27.72
95. RULER, plastic, 450mm	piece	2	3			3	7		3		7	3			28	580.65
96. SIGN PEN, 0.5 Pentel brand black	piece	36	3	4	12	14	16	12	26	3	19	20	3		168	8,625.96
97. SIGN PEN, 0.5 Pentel brand blue	piece	25	3	1	4	12	8	12	14	4	15	10	1		109	5,596.61
98. SIGN PEN, 0.5 Pentel brand red	piece	9	3			12	7		13		21				65	3,337.43
99. STAMP PAD INK, violet, 50mL	bottle	5	3			3	2	4	3			3			23	582.02
100. STAMP PAD, felt pad, min 60mm x 100mm	piece	2				3	2	2	3						12	331.38
101. STAPLE WIRE, standard, #35	box	13	3	4		8	24	8	4	3	2	6	13		88	2,314.62
102. TAPE, adding machine, GSP bond	roll		3			3			3			3			12	102.06
103. TAPE, masking, 24mm, 50 meters length	roll	2	3			3	10	3	3	7		3	5		39	2,287.06
104. TAPE, masking, 48mm, 50 meters length	roll	6	3	3	6	3	6		3	9		6	3		48	5,465.88
105. TAPE, transparent, 24mm, 50 meters	roll	15	3			11	4	4	11		2	3			53	1,018.40
106. TAPE, transparent, 48mm, 50 meters	roll	14	3			9	4	4	9		5	3			51	1,876.93
107. TAPE, packaging, 48mm, 50 meters length	roll	4	3	3		3	6	4	3	3	1	6			36	1,324.89
110. TOILET TISSUE, 12 rolls/pack	pack	12				2	4	9	4		3				34	2,841.72
111. TWINE, plastic, one kilo per roll	roll	2													2	100.38

COMMON OFFICE DEVICES

1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack	1	4		1	5		1	2					1	15	137.81
2. CUTTER, heavy duty	piece	8		1		1	1	2	2	1				1	17	410.55
3. PUNCHER, heavy duty	piece	7	3			4	4	1			1				20	2,299.50
4. SCISSORS, symmetrical, 158mm min. Stailless steel, Tiger Brand	pair	9	3	2		4	11	2	3		1	3			38	652.37
5. SHARPENER, single cutterhead	piece					1									1	195.46
6. STAMPING DATER, self-inking stamp	piece					1									1	528.89
7. STAPLER, heavy duty, standard	piece	9	3	1		4	11	1							29	3,485.00
8. STAPLE REMOVER, twin jaws	piece	10						10	1	3		1	3		28	540.96
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece							3							3	158.29
10. WASTE BASKET, plastic	piece	25	3			19	3	4	5		2	6	4		71	2,407.97

COMMON JANITORIAL SUPPLIES

1. BATHROOM SOAP, 70gms.	piece	21	3			5	2	15	3		4	3		56	1,320.06
2. BROOM, soft (tambo)	piece	26	6			6	9	24						71	8,163.23
3. BROOM, STICK (tingting)	piece	18				1	12	15			4			50	1,323.00
4. CLEANSER, (scouring)powder, 350gms. Zim brand	canister	32				1	2	20		1				56	1,032.53
5. DETERGENT POWDER, all purpose, 500gms.	pouch	16	4	11	1	4	1	16	4	1	11	4	1	74	1,965.81
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar	12	3			3	2	10	3		2	3		38	954.41
7. DISINFECTANT SPRAY, 400 grams net content	can	2						2						4	828.87
8. DUST PAN, plastic w.handle,large, HITOP brand	piece	22	3			3	6	6	3		1	5		49	1,965.39
9. FLOOR WAX, paste, natural, 2kgs.	can	5				1				1				7	1,980.09
10. FLOOR WAX, paste, red, 2kgs.	can	6	3	1		4	4	6	3		1	4		32	7,726.32
12. FURNITURE CLEANER, 300mL/can min	can	6					1	6						13	1,420.28
13. INSECTICIDE, 600mL (420g) /can	can	2	1			1		2	1			1	4	12	1,559.25
14. MOPHANDLE, screw type, smooth handle 1.5mtrs.HD	piece		1			2			1			1		5	689.85
15. MOPHEAD, 100% rayon, 400g	piece		2			4			2					8	827.82
16. RAG, COTTON, (7") in diameter	kilo	10					9	10			7	1	20	57	2,621.43
17. SCOURING PAD, economy size	pack						1						1	2	293.69
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle	11	2	1		3	1	11	2	1	1	1	10	44	2,023.56
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box	25	2			2	1	25	2		1		50	108	2,982.42
20. TRASHBAG, plastic, black, (XL)	roll	4		1				4			1			10	1,596.53

LEGAL SIZE PAPER

5. PAPER, multicopy, legal, for laser printing	ream	54	4	30	17	18	18	60	25	11	55	2	9	303	45,670.43
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COMMON OFFICE EQUIPMENT

1. AIRPOT, 4.0 liters, w/ dispenser	unit	1		1			1	1			1			5	6,898.50
2. AUTOMATIC VOLTAGE REGULATOR, 500watts	unit						6							6	28,350.00
8. CALCULATOR, scientific, 10 digits, dot	unit	4					3							7	3,203.50
9. CALCULATOR, compact, electronic, LCD, desktop	unit	1	2					1						4	657.72
12. ELECTRIC FAN, orbit type	unit						2							2	2,632.98
13. ELECTRIC FAN, with stand	unit	3	2			2	1							8	8,260.14
14. ELECTRIC FAN, wall type	unit					2	2							4	4,130.07
17. FIRE EXTINGUISHER, dry chemical, for ABC class	unit	2	1						1					4	5,509.77
18. FIRE EXTINGUISHER, pure HCFC 123, with fire	unit	2	1						1					4	17,421.18
28. RADIO CASSETTE RECORDER, with AM/ FM Radio	unit	1												1	1,736.28
30. UNINTERRUPTIBLE POWER SUPPLY(UPS) line interactive topology,with sealed maintenance free batteries, 520VA-600VA	unit	5						5						10	21,403.20

HANDBOOKS ON PROCUREMENT

a. Procurement of Goods & Services, 110-115 pages	piece	10												10	338.52
b. Procurement of Civil Works, 139-149 pages	piece	10												10	395.33
c. Procurement of Consulting Services, 139-149 pages	piece	10												10	234.78

HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages,	piece	4												4	136.08	
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece	4												4	56.78	
HANDBOOK ON GENERIC PROCUREMENT	set	2												2	273.00	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																
Office Equipment and Accessories																
1. Wall Clock	unit							10						10	4,725.00	
Office Supplies																
10. Correction Pen	piece	6		2				3	6					6	23	2,656.50
12. Manila Paper	piece	100												100	787.50	
13. Yellow Pad	pad										2			2	52.50	
11. Stationary Paper Short	packs	25						25						50	2,520.00	
13. Yellow Pad	pad							15						15	393.75	
14. Marker , Whiteboard Ink Refill Black	btls.	16							16					32	3,696.00	
2. Feather Duster	pcs.				2									2	157.50	
Oil & Lubricant Supply																
4. Gasoline for Lawn Mower (regular)	ltrs.					138		200				200		137	675	31,050.00
5. Oil 2T for Lawn Mower	ltrs.					5						5		10	1,575.00	
Electrical Supplies																
1. Flashlight w/ charger	pcs.							4				4		8	1,260.00	
2. Bulb Capsule 25watts	pcs.								70					70	14,700.00	
6 Bulb Green	pcs								10					10	257.99	
7 Bulb Yellow	pcs.								10					10	157.50	
8 Bulb Red	pcs.								10					10	157.50	
9 Receptacle (4 inches)	pcs.								50					50	2,362.50	
3. Fuse Link 120 amperes	pcs							4						4	2,100.00	
4. Fuse 200 amperes	pcs.							4						4	630.00	
Computer Equipment & Accessories																
1 Epson T6644 Yellow	btls.	12	4		7	1		7	1		7			39	18,427.50	
2 Epson T6642 Cyan	btls.	11	4		6	1		6	1		6			35	16,537.50	
3 Epson T6643 Magenta	btls.	11	4		6	1		6	1		6			35	16,537.50	
4 Epson T6641 Black	btls.	18	8		10	2		12	2		10			62	29,295.00	
9. Computer Ribbon Cartridge LX-300	pcs.	1			1			1			1			4	567.00	
Anti Virus	pcs.	2												2	6,300.00	
VGA Cord and plug	pcs.							10						10	525.00	
Wifi Packet	pcs.	3												3	6,300.00	
External DVD ROM	unit				3									3	11,025.00	
Hardisk 20gb SATA	pcs.				3									3	7,875.00	
11 Power Supply	pc.				3									3	4,725.00	
12 Computer Memory	pcs				3									3	6,615.00	
RJ45	pcs.					100								100	1,500.00	

Keyboard USB Type	pcs.					10							10	5,250.00
Mouse USB Type	pcs.					10							10	5,250.00
UTP Cable	bx.					1							1	3,500.00
Blank CD/DVD	pcs.					100							100	1,500.00
Crimping Tools	pcs.					10							10	7,500.00
Agricultural Supplies														
Complete Fertilizer (14-14-14)	sacks					20							20	30,000.00
Round-Up	gal.					6							6	9,000.00
Seedlings Vegetable	pack					50							50	3,000.00
Seedlings Corn	sacks					2							2	7,000.00
Pesticide	ltr.					1							1	750.00
Investiture Program														
102 Plaque and Token	lump.												1	7,500.00
104 Tarpaulin and Streamers	lump.												1	10,000.00
Kitchen Utinzel Supplies														
Dinner Plate	doz.					2							2	1,800.00
Drinking Glasses	doz.					2					1		3	1,080.00
Show Plate (Large Plate)	doz.					1							1	1,080.00
Soup Plate (Large)	doz.					1					1		2	1,920.00
Soup Plate (Small)	doz.					1					1		2	840.00
Salad Plate	doz.					1							1	540.00
Dinner Spoon	doz.					1					1		2	360.00
dinner Fork	doz.					1					1		2	360.00
Dinner Knife	doz.					1							1	350.00
Dessert Spoon	doz.					1							1	337.25
Cup and Saucer Set	doz.					2					2		4	1,920.00
Butter Spreader	doz.					1							1	400.00
Bread & Butter plate	doz.					1							1	460.00
Water Goblet	doz.					1							1	660.00
Rectangular Tray	pcs.					3					3		6	390.00
Round/Oval Tray	pcs.					3					3		6	390.00
Repair and Maintenance														
Hardflex 1/4 thick	pcs.					20							20	10,000.00
Marine Plywood 1/4 thick	pcs.					20							20	9,000.00
Ordinary Plywood 1/4 thick	pcs.					90							90	31,500.00
GA X 26x8 Prepub Gutter	sheet					30							30	10,500.00
Roof Sealant	ltrs.					10							10	4,500.00
GA X 26 X 8 Corr, G.I. Sheet	pcs					4							4	2,200.00
GA X 26 X 12 Corr, G.I. Sheet	pcs.					10							10	3,850.00
Roofing Nails	cls.					5							5	400.00

Blind Rivets	pcs.				300							300	450.00
Board (Lumber) 1x10x12 10pcs	bft.				100							100	1,500.00
Lumber 2x3x8 4bft 50pcs.	bft.				400							400	6,000.00
Lumber 2x2x8 266bft 150pcs.	bft.				399							399	5,985.00
Lumber 1x2x8 1.33bft. 200pcs	pcs.				266							266	3,990.00
Ord. Nails No.4	kls.				19							19	1,425.00
Ord. Nails No.3	kls.				19							19	1,425.00
Ord. Nails No.2	kls.				30							30	2,250.00
Ord. Nails No.1 1/2	kls.				40							40	3,000.00
Steel Plain Sheet	pcs.				38							38	21,921.76
Paint (Green) Enamel	gal.				10							10	6,500.00
Paint (Choco Brown) Enamel	gal.				10							10	6,500.00
Latex Paint/White/Flat	gal.				21							21	12,600.00
Lacquer Thinner	gal.				8							8	2,800.00
Paint Thinner	gal.				14							14	4,900.00
Paint Brush No. 4	pcs.				8							8	680.00
Paint Brush No. 2	pcs				8							8	520.00
Paint Brush No. 3	pcs.				6							6	450.00
Red lead (Primer)	gal.				10							10	5,950.00
Roof Paint (B Green)	gal.				28							28	7,200.00
Semigloss Latex Paint (White)	gal.				8							8	5,200.00
Semi Gloss Latex Paint (B Green)	Gal.				3							3	1,950.00
Latex Tinting Color	cans				7							7	490.00
Glazing Putty	gal.				8							8	4,400.00
7" Paint Roller with Handle and Tray	sets				3							3	360.00
Flat wall Enamel (White)	gal.				8							8	4,760.00
Flat Latex Paint (White)	gal.				11							11	6,325.00
Estimated Labor Cost	lump				1							1	68,518.24
Marine Plywood 1/4 thick	pcs.									12		12	5,400.00
Ordinary Plywood 1/4 thick	pcs.									15		15	5,250.00
Lumber 2x3x8 4bft. 40pcs	bft.									160		160	2,400.00
Lumber 2x2x8 2.66bft. 40pcs.	bft.									106.6		106.64	1,599.60
Lumber 1x2x8 1.33bft. 40pcs.	bft.									52		52	780.00
Ord. Nails No. 4	kls.									10		10	750.00
Ord. Nails No. 3	kls.									10		10	750.00
Ord. Nails No. 2	kls.									15		15	1,125.00
Ord. Nails No. 1 1/2	kls.									15		15	1,125.00
Paint (Choco Brown) Enamel	gal.									10		10	6,500.00
Paint (Green) Enamel	gal.									10		10	6,500.00
Latex Paint/White/Flat	gal.									6		6	3,600.00
Laquer Thinner	gal.									6		6	2,100.00
Paint Thinner	gal.									5		5	1,750.00

Paint Brush No. 4	pcs.								5					5	425.00
Paint Brush No. 3	pcs.								5					5	375.00
Estimated Labor Cost	lump								1					1	14,570.40





Representation Meals and Snacks

Graduation	pax				130									130	26,000.00
Gad Seminar	pax						50			50			50	150	30,000.00
Araw ng Zamboanga del Sur	pax									50				50	10,000.00
Intrams	pax											60		60	12,000.00
Research Services	pax						50					50		100	20,000.00
Extension Services	pax				75			50			50			175	35,000.00
Foundation Day	pax								50					50	10,000.00
Faculty and Staff Meeting	pax					45					45			90	18,000.00

1,176,000.00
*****GRAND TOTAL: 117,600.00**
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION 1,293,600.00

**Other categories that are not indicated herein*
*****Grand total for items under A and B**

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is wit

Prepared by:	Certified Funds Available	Certified Appropriate Funds Available:	Approved: Approved:
 NOEL L. TABAMO Administrative Officer - I	 ROLIE L. BONGCAWIL, CPA Accountant	 JEAN C. EMPLEO Administrative Officer - IV	 EDGARDO H. ROSALES, Ed.D. Head of Office/Agency